

**SCHOOL CITY OF HOBART
REGULAR SESSION
JANUARY 20, 2005**

The Board of School Trustees of the School City of Hobart met in regular session on January 20, 2005, in the Board Room at Hobart Middle School, 705 East 4th Street, Hobart, Indiana, with the following present or absent as noted:

Board Members

Jason Back
Robert W. Marszalek
Stephen R. Turner
Michael J. Rogers
Terry D. Butler
William David Bigler
Nancy J. Norris

Staff Members

John A. Leach
Rich Edwards
Peggy Buffington
Ted Zembala
William J. Longer
Peter L. Goerges
Robert Glover

CALL TO ORDER: The meeting was called to order around 7:33 p.m. by Jason Back, President of the Board.

PLEDGE OF ALLEGIANCE: Mr. Back led everyone present in reciting the Pledge of Allegiance.

EXECUTIVE SESSION: As noted on the agenda, the Board met in executive session at 6:30 p.m. in accordance with I.C. 5-14-1.5-6.1(b)(1) where authorized by federal or state statute; (6) with respect to any individual over whom the governing body has jurisdiction: (A) to receive information concerning the individual's alleged misconduct; and (9) to discuss job performance evaluation of individual employees.

APPROVAL OF MINUTES: President Back called for a motion to approve the executive and regular session minutes of January 6, 2005. Michael Rogers so moved. Seconded by David Bigler. All ayes. Motion carried.

FINANCIAL REPORTS: The following were presented for the Board's consideration:

1. Vouchers for January 20, 2005:

Nancy Norris read the summary sheet of the January 20 accounts payable voucher register and moved to approve the vouchers as follows:

General Fund - \$681,469.90,
Debt Service Fund - \$2,509,622.26,
Capital Projects Fund - \$64,762.76,
Transportation Operating Fund - \$59,197.68,
Retirement/Severance Bond Fund - \$33,568.01,
School Lunch Fund - \$72,813.76,
School Safe Haven 2004-2005 Fund - \$13,383.00,
Non-English Speaking Program - \$485.02,
Technology Fund - \$4,543.60,
Title I Fund 2004-2005 - \$1,087.84,
Title V Fund 2003-2004 - \$150.00,
Drug Free Schools 2004-2005 - \$168.36,
Title II, Part A Fund 2003-2004 - \$1,094.97,
Clearing Accounts - \$448,336.84,
Clearing/Flexible Benefits - \$2,858.50, and
Clearing/Insurance Account - \$11,421.10

totaling \$3,904,963.60 with transfers totaling \$2,261,475.00 for the principal on 2004 tax warrants for the General Fund (\$888,345.00); Debt Service Fund (987,374.00); Capital Projects Fund (\$218,311.00); Transportation Operating Fund (\$141,495.00); and School Bus Replacement Fund (\$25,950.00) for a grand total of \$6,166,438.60. The December 2004 payroll distribution by the corporation treasurer totaled \$1,238,078.14.

Seconded by Terry Butler. All ayes. Motion carried.

Board members also received the following monthly financial reports dated, January 13, 2005: Summary of Balances by Account-Object, Estimated Revenue by Account, Analysis by Object. and Summary of Receipts and Expenditures.

2. Safety and Asset Protection at Hobart High School and George Earle, Ridge View, and Liberty Elementary Schools:
 - a. Application for Payment
 - 1) Continental Electric Co., Inc. - \$39,732.00
 - b. Change Order
 - 1) The Pangere Corporation - (\$2,071.00) Deduct

Terry Butler moved for approval, and Michael Rogers seconded. All ayes. Motion carried.

AUDIENCE: The following individuals were present in the audience:

Kathie Godfrey, *Hobart Chronicle*
Bob Locke, varsity boys soccer coach
Ken Klein, varsity girls soccer coach
Wally McCormack, high school teacher and varsity football coach
Ty Artherhults, high school teacher and varsity boys and girls cross country coach
Twenty-seven high school fall sports athletes
Unidentified family members of the student athletes

PERSONNEL: Ted Zembala, Business Manager, presented the following personnel items for the Board's consideration:

Homebound Teaching Contracts -

January 5/June 7, 2005: Pamela Kanich, special education, \$34.77 per hour
November 19, 2004/January 31, 2005: Sharon Autterson, personal growth, \$31.80 per hour; Kari Fryar-Ritthaler, applied English, \$26.97 per hour; and John Skafish, math, \$49.08 per hour
January 18/March 24, 2005: Andrea Fressle, English, \$50.52 per hour; Robert Graham, business foundations, \$49.08; Jerry Kousen, biology, \$49.08 per hour; and Dwight Mathis, world history & civ, \$49.08 per hour
January 18/February 25, 2005: Robert Graham, business foundations, \$49.08 per hour; Kathy Lute, applied English, \$40.78; and Dwight Mathis, basic U. S. history, \$49.08 per hour
November 23, 2004/June 7, 2005: Kathy Lute, Essentials 10, \$40.37 per hour
January 18/March 24, 2005: Samuel Ford, health & safety, \$49.08 per hour; Jerry Kousen, biology, \$49.08 per hour; and Dwight Mathis, world history & civ, \$49.08 per hour
December 13, 2004/February 4, 2005: Christine Meus, 2nd grade, \$41.36 per hour
December 1, 2004/January 17, 2005: Randall Benton, Chemistry I, \$32.35 per hour

Extra Duty Contract --

Richard Patterson, Hobart High/varsity girls softball, March 7/June 10, 2005, \$3,987.00

Requests for Leaves of Absence -

Barry McCorkle, Hobart Middle School/custodian, FMLA, beginning January 5, 2005, for a period not to exceed a maximum of 12 weeks)
Anne Casco Liberty/2nd grade, FMLA (12 weeks maximum), on or about March 22 until June 8, 2005

Transfer of Assignment -

Suzanne Garcia

From: Joan Martin/food service

To: Hobart High School/midnight custodian, January 10, 2005, \$8.91 per hour for 90 day probationary period; then \$12.73 per hour

2004-2005 Contract Adjustments -

Club Assignments:

Carole Babick, Hobart Middle School, added National Jr. Honor Society, \$951.00
 Jennifer Caddick, Joan Martin School, added service club (50 hours), \$914.50

Mr. Zembala recommended approval and requested Board action.

Nancy Norris moved for approval. Terry Butler seconded. All ayes. Motion carried.

AUDIENCE COMMENTS ON AGENDA ITEMS: There were no comments from the audience on the listed agenda items.

BOARD OF FINANCE MEETING: President Back indicated that at the last Board meeting on January 6 the minutes reflected that the Board of Finance would be meeting tonight. He called the Board of Finance meeting to order and the order of business was as follows:

Officers for Board of Finance - In accordance with Board policy, it was noted that the Board of School Trustees serves as the Board of Finance, and the officers of the Board of Finance are the same as those of the Board of School Trustees.

Terry Butler moved that the Board of Finance officers be the same as the Board of School Trustees. Nancy Norris seconded. All ayes. Motion carried.

Ratification: Treasurer's Filing List of Current Depositories with State Board of Depositories - Mr. Zembala explained that Indiana State Board of Depositories compiles a roster of approved depositories by county for the state, and as long as a bank has been approved, they can be used as a public depository. However, as a matter of record, the Board of School Trustees needs to approve the depositories on an annual basis. Mr. Zembala recommended that the following banks be approved as depositories for the 2005 calendar year:

<u>Depository</u>	<u>Branch Location</u>	<u>Purpose Allowed</u>
HFS Bank *	Hobart, Indiana	Corporation checking and investments
Bank One	Hobart, Indiana	Extracurricular checking/investments
		Corporation investments
Centier Bank *	Hobart, Indiana	Extracurricular checking/investments
		Corporation investments
Fifth/Third Bank	Hobart, Indiana	Extracurricular checking/investments
		Corporation investments
Peoples Bank, SB *	Hobart, Indiana	Extracurricular checking/investments
		Corporation investments

Asterisk (*) indicates that their headquarters reside in Lake County.

President Back asked for a motion to accept. Nancy Norris so moved. Stephen Turner seconded. All ayes. Motion carried.

Review: Treasurer's Investment Report - Board members received a copy of the 2004 Report of Investments which follows:

<u>Financial Institution</u>	<u>Type of Investment</u>	<u>Amount Invested</u>	<u>Interest Earned</u>
HFS Bank	NOW Account	\$ 497,329.56 (avg. balance)	\$ 1,664.06
HFS Bank	Sweep Account	\$ 3,305,877.43 (avg. balance)	\$ 34,299.03
HFS Bank	Construction NOW Account	\$ 714,287.53 (avg. balance)	<u>\$ 2,188.85</u>

Total Interest Earned \$ 38,151.94

Mr. Zembala reviewed the Interest Report with the Board. Mr. Butler commented that interest earned has declined quite a bit in the last four years. Mr. Zembala indicated that since November, interest rates had risen slightly in the Now account. Mr. Zembala told the Board that he had added a new page of information which showed graphs of the Average Monthly Balance for the 2003 and 2004 calendar years

and the 24 Month Rate of Interest in the Now Account and Sweep Account from January of 2003 through December of 2004.

Stephen Turner indicated that the Board had reviewed the Investment Report from the treasurer and moved for its approval. Seconded by Terry Butler. All ayes. Motion carried.

Review: Overall Investment Policy of the School City of Hobart - Mr. Zembala briefly highlighted the Investment Guidelines and Restrictions for the School City of Hobart. He indicated that this information is always reviewed by the field examiners whenever the school corporation's financial records are audited. An audit for the past two years was just completed, and they found everything was in compliance. (A copy of the guidelines is available at the Administration Office.)

Nancy Norris indicated the investment policy had been reviewed by the Board and moved that it be adopted. Michael Rogers seconded. All ayes. Motion carried.

There being no further business to come before the Board of Finance, President Back adjourned the Board of Finance meeting and reconvened the regular session of the Board of School Trustees.

RECOGNITION: HOBART HIGH SCHOOL FALL ATHLETES: Bob Glover, Athletic Director, thanked the Board for recognizing the fall athletes who have received recognition at the local and/or state levels. He noted that many of the athletes were being recognized for their academic achievements and were also role models for younger students in the community. He indicated that the winter sports teams were also experiencing good seasons.

Mr. Glover introduced the fall sports coaches who were able to attend the meeting: Bob Locke, boys varsity soccer coach; Ken Klein, varsity girls soccer coach; Lauren Smith, varsity volleyball coach; and Ty Artherhults, boys and girls cross country coach. Each of the coaches highlighted their respective team's accomplishments and noted the achievements of their respective athletes. Mr. Glover did the same for the boys tennis and girls golf teams. Mr. Glover extended his congratulations and his appreciation to the coaches. Mr. Glover told the Board that Mr. McCormack had been voted football Coach of the Year in the LAC by his peers. He was also selected as a Coach of the Week by the Indianapolis Colts, and because of this award, the high school's athletic department received a \$2,000 donation. Mr. Glover extended his congratulations to Mr. Artherhults because he was selected by his fellow coaches as the LAC Coach of the Year for cross country.

On behalf of the Board, all of the athletes received certificates of recognition and the Board's congratulations on their accomplishments.

Mr. Glover indicated that he was proud of the athletes and noted that many are multi-sport athletes. He indicated that the athletes are always more than willing to assist with different projects, and he cited two instances. The first was that many athletes participated in the recent Joan Martin Family Night by reading to students, and the other project pertained to the Hobart Food Pantry when 40 athletes helped with loading of food for the pantry and then delivering the food to families.

The students, families, and coaches were excused from the meeting.

AUTHORIZATION TO PUBLISH: ANNUAL PERFORMANCE REPORT: Dr. Rich Edwards, Assistant Superintendent, told the Board that the Annual Performance Report was ready for publication. He noted that the information not shown for the 2004-05 school year will be included with next year's report. Originally the report was published under P.L. 221, and because of the No Child Left Behind legislation, there were some format changes. One item was added to this year's report-Number of Students with More Than 10 Unexcused Days Absent. He briefly highlighted the information which included district information and then information for each of our individual schools.

Dr. Edwards requested the Board's permission to publish the Annual Performance Report.

It was so moved by Nancy Norris, and David Bigler seconded. All ayes. Motion carried.

Mrs. Norris commented that for the most part the schools are over or under the state averages where needed. Mr. Butler inquired whether the suspension figure at the middle school included in school suspensions, and Dr. Edwards indicated that it did.

POTENTIAL CONFLICT OF INTEREST DISCLOSURES DETERMINATION TO ENTER INTO A LEASE AND AUTHORIZING NOTICE: President Back indicated that Conflict of Interest Disclosure Statements for 2005 had been submitted by the following:

- Terry D. Butler - His daughter may assist with wrestling meets.
- Michael J. Rogers - His wife is employed by Sharp School Services.
- Stephen R. Turner - His wife is employed as a bus driver for the School City of Hobart.
- John A. Leach - He is on the Board of Directors at St. Mary Medical Center which conducts business with the school corporation, and his wife may substitute teach.
- Mark Lutze - His daughter may be employed as a part-time worker at Hobart Middle School.
- Peter Svetcoff - His son may be employed as a part-time worker at Hobart Middle School.

Mr. Back asked for a motion to accept the disclosure statements and to direct Dr. Leach to file the statements with the State Board of Accounts and the Lake County Clerk.

Robert Marszalek so moved. Seconded by David Bigler. All ayes. Motion carried.

RECOMMENDATION TO ACCEPT: INDIANA DEPARTMENT OF EDUCATION Title II, PART D TECHNOLOGY GRANT: Dr. Peggy Buffington, Assistant Superintendent, asked the Board to accept the Title II, Part D Technology Grant from the Indiana Department of Education in the amount of \$3,673.00. She noted that this was the old Eisenhower grant. She explained that the monies are primarily used to send staff members to conferences, and then they come back and train our staff members. The program has worked well, and the funds are appreciated.

Nancy Norris moved to accept the grant. Terry Butler seconded. All ayes. Motion carried.

CONSIDERATION OF A RESOLUTION CONCERNING THE BUILDING PROJECT: Superintendent Leach presented Resolution No. 2005-2 for the Board's consideration. He indicated that some of the areas covered by the resolution were the form of lease, a date for the statutory lease hearing, approval of preliminary plans and cost estimates, and authorization of the sale of real estate to the building corporation. The Board also received a copy of the Notice of Hearing on Proposed Lease which will be held at the March 3, 2005, Board meeting. The lease will be between the school corporation and the Hobart Bldg. Corp. for a new high school and renovations to the present high school to convert to it to a middle school.

Stephen Turner, Secretary, read Resolution No. 2005-2 aloud.

Resolution No. 2005-2
of the Board of School Trustees of
School City of Hobart

(A copy of Resolution No. 2005-2 is available at the Administration Office.)

It was moved by Terry Butler to adopt Resolution No. 2005-2. Michael Rogers seconded. Secretary Turner called roll on the vote: Ayes - Norris, Bigler, Butler, Rogers, Turner, Marszalek, and Back. Nays - No one. Motion carried.

Attorney Longer asked that the Board to also authorize the publication of the Notice of Hearing on Proposed Lease.

Terry Butler so moved. Seconded by Michael Rogers. All ayes. Motion carried.

BOARD DELEGATES AND COMMITTEE ASSIGNMENTS: President Back announced the following assignments for the 2005 calendar year:

- Negotiations Committee - Stephen Turner, Michael Rogers, and Nancy Norris
- Northwest Indiana Special Education Cooperative - Terry Butler with John Leach as the alternate
- ISBA Voting Delegate - David Bigler
- School City of Hobart Educational Foundation - Nancy Norris
- Insurance Committee - Michael Rogers

- Board Policy Committee - Robert Marszalek, Nancy Norris, and Jason Back
- Student Handbook - Robert Marszalek and David Bigler
- Park Board - Stephen Turner
- Student Representative - Terry Butler and David Bigler

UPDATES/ANNOUNCEMENTS/REPORTS:

- School Information - The Board received weekly activities calendars from Joan Martin and Liberty Elementary Schools.

COMMENTS: From the administration, Dr. Leach commented that he enjoyed having the athletes and their coaches at the meeting, and he expressed his appreciation for the time and effort that they put into their respective sports. Also, he felt that Bob Glover should be "LAC Athletic Director of the Year" for his tireless efforts with the high school's athletic program. Dr. Edwards extended his congratulations to the fall athletes and noted that the more activities that students participate in, "the better they perform." He noted that the athletes have practices, meets/games, and then they have to do homework when they get home. He also thanked Mr. Glover for his efforts. Dr. Buffington concurred with the comments about our outstanding athletes. She noted that the coaches are an important factor, and they are good role models who are dedicated to their respective teams. She also complimented Mr. Glover for all his efforts and noted her appreciation for the job that he does. Dr. Buffington then complimented Mr. Zembala for everything he does for the school corporation. She mentioned that the primary teachers were busy this week with a professional development workshop—an advanced writing workshop. She also indicated that Hobart has an excellent professional development program. Mr. Zembala also offered his congratulations to the student athletes and their coaches and thanked Mr. Glover for his leadership. He noted the student artwork from Joan Martin School that was on display in the Board Room.

There were no comments from the audience.

From the Board, Mrs. Norris also extended her compliments to Mr. Zembala for what he does for the school corporation. She also gave a partial report on the YMCA's Youth in Government Program that was recently held in Indianapolis. A couple of our students worked many hours in preparation to present a case before the student supreme court, but because of the weather and illnesses, not as many students as planned were able to attend the conference. Therefore, cases were consolidated, and the Hobart students had to argue a case they hadn't prepared for and didn't agree with. Needless to say, they lost. Mr. Butler indicated that he appreciates everyone's efforts. He commented that attending the managing board meetings of the special education cooperative was a learning experience, and he noted that the special education personnel are doing a great job. Building repairs are being completed, and work was being done on their swimming pool which is an important part of their program. He noted that all of the managing board members work very well together. Mr. Rogers extended his appreciation to the administration for how recent news articles were handled. Mr. Turner noted the Board's concern with the governor's direction concerning building projects. Mrs. Norris indicated that she couldn't understand how the state's supreme court found a law unconstitutional but the result of that law legal.

President Back thanked everyone for attending the meeting, and there being no further business to come before the Board, he adjourned the meeting around 8:41 p.m.

BOARD OF SCHOOL TRUSTEES
SCHOOL CITY OF HOBART

BY _____
Jason Back, President

ATTEST:

BY _____
Stephen R. Turner, Secretary

Submitted for Approval: February 3, 2005