Printing the Individual Cumulative Student Attendance Report For the Student's Permanent File

Go to Daily, Attendance Reports, Student Profile

dit	<u>Daily</u> <u>S</u> tudents <u>T</u> eacher	rs <u>C</u> ourses <u>U</u> tilities <u>W</u> indow <u>H</u> elp		
10	<u>A</u> ttendance	, o [™] STIOffice for \	Αđ	
15	Attendance Reports	Daily List (Simple)		
in: IC	<u>G</u> rading Grading R <u>e</u> ports	Daily List (<u>D</u> etailed) Checkin/Checkout List Daily/Summary by <u>T</u> eacher	IT. M	
in	<u>T</u> ranscript Reports <u>C</u> lassroom Module Repo	rts Student Profile	T1	
	Discipline Incidents	Letters	TV TT	

Select the following:

STICiffice for Windows	Mindov STIOffice for Windov
Select <u>Filter</u> All Students Drder: Home Room ID To Print: None Daily Attendance Daily Attendance Daily Attendance Daily Attendance Checkin/Checkout Picture Unlisted Info Attendance Groups I code Change Terms	FNR E Funeral FT E Field Trip HAM E Half A.M.
Year 03-04 NOTE: Choo	ose Each Term Listed
S ? Femo r Windows STIOmice 1	ve Non-Included Print Cancel

Print for every student and give to each teacher for them to place in the students permanent folder.